

**Privacy Statement - Data Protection Notice
on data processing related to the INPP conference 2025**

Data controller:

Name: Steindl Imre Program Nonprofit Zrt.
Registered seat: 1055 Budapest, Kossuth Lajos tér 1-3.
Registered site: 1055 Budapest, Kossuth Lajos tér 13-15.
Registration number: 01-10-049150
Website: www.sipzrt.hu
Central e-mail address: [iroda\(at\)sipzrt.hu](mailto:iroda(at)sipzrt.hu)
Phone number: 06-1-617-4087
Represented by: Attila Dr. Szinay, CEO

Contact details for the data protection officer (DPO):

Name: Orsolya Livia dr. Balku
E-mail address: [adatkezeles\(at\)sipzrt.hu](mailto:adatkezeles(at)sipzrt.hu)

The INPP conference 2025 (hereinafter referred to as: Conference) will be held from *Monday, 29 September to Thursday, 2 October 2025* at the Austrian Parliament and the Hungarian National Assembly co-organized by the Republic of Austria – Federal Government, represented by the Parliamentary Administration (hereinafter referred to as: Parliamentary Administration), and Steindl Imre Program Nonprofit Zrt. (hereinafter referred to as: SIP).

The Office of the Hungarian National Assembly (hereinafter referred to as: Office) provides the venue and catering at Budapest.

Parliamentary Administration and SIP signed a cooperation agreement on joint data processing for the purposes of organising and implementing the Conference.

With regard to those data processing operations for which the purposes and means have been determined jointly in relation to the design and dispatch of invitations, registration, printed materials and multimedia content in connection with the present Conference Parliamentary Administration and SIP are hence considered joint controllers as defined by Article 26 of the General Data Protection Regulation (GDPR) and as per their signed cooperation agreement.

With regard to those data processing operations for which the purposes and means have not been determined jointly, each party (including the Office) shall be an independent controller.

The organization and implementation of the Conference require a number of personal data being collected, processed and shared among the abovementioned parties for various purposes.

Categories of data subjects: registered participants of the Budapest venue.

Registered participants of the Conference are required to submit the following **categories of data:**

In relation with the registration and printed or other Conference materials

- Title/academic degree (if applicable), name, surname
- Function/organisation/institution (if applicable)
- E-mail address, postal address (if applicable)
- Accessibility information (if applicable)
- Contract, own works or contributions (if applicable)
- Media products, e.g. photographs or videos (if applicable)

In relation with the refreshments and meals provided by the organizers

- Dietary restrictions, e.g. allergies, food intolerances (if applicable)

The Parliamentary Administration is tasked with managing registrations and preparing a list of registered participants. The Parliamentary Administration transfers the list of registered participants (of the Budapest venue) and their data to SIP.

In relation with entering the Hungarian House of Parliament

- name (including title)
- type of identification (ID or passport or driver's licence)
- number of identification
- date of birth
- issuing country of identification
- nationality

The Hungarian House of Parliament is a protected facility. Article 124/V. (4) of the Act XXXVI of 2012 on the Parliament states that anyone who requires access to the Hungarian House of Parliament has to submit the abovementioned data. The data are processed in the access control system by the Office. All data is erased after 5 years from the day of the entry in accordance with Article 124/V. (5).

SIP is responsible for collecting the data required for the access to the Hungarian House of Parliament and preparing a list. The list will be transferred to the Office. The registered participants shall submit the data via e-mail: [INPPconference-budapest2025\(at\)sipzrt.hu](mailto:INPPconference-budapest2025(at)sipzrt.hu) with a signed consent form.

SIP also transfers the dietary data to the Office, since the Office provides the catering at the Budapest venue.

Purpose of data processing:

- organization and implementation of the Conference
- registration

- adequate catering
- providing adequate accessibility or support
- ensuring the access into the Hungarian House of Parliament as a protected facility

Legal basis of data processing: consent of the data subject (Article 6 (1) a) of GDPR), and compliance with a legal obligation to which the Office is subject (Article 6 (1) c) of GDPR; Országgyűlésről szóló 2012. évi XXXVI. törvény 124/V. §).

The source of data: directly from the data subject or from the Parliamentary Administration.

Duration of processing: After the Conference has ended, SIP shall undertake to erase all personal data that they received exclusively for the purpose of preparing and managing the event, provided said data do not need to be stored for a longer period for documentation purposes or legal reasons.

All data is erased by the Office after 5 years from the day of the entry in accordance with Article 124/V. (5).

Data transfer: SIP only transfers data to the Office.

Data access and data security measures:

Personal data provided by data subjects shall only be processed by the employees of SIP involved in organising the Conference. Such employees may only process personal data acting within their power and only for the purpose of performing their tasks. Mail received to the [INPPconference-budapest2025\(at\)sipzrt.hu](mailto:INPPconference-budapest2025(at)sipzrt.hu) email address and the personal data therein shall be processed by SIP with the utmost care and attention under strict confidentiality, and only to the extent required for the purpose of implementing the Conference. Personal data generated in emails shall be stored by SIP on servers located at its registered site.

TPLC Zrt. provides IT and server support to SIP, therefore TPLC Zrt. acts as processor. TPLC Zrt. provides sufficient guarantees to implement appropriate technical and organisational measures in such a manner that processing will meet the requirements of the GDPR and ensure the protection of the rights of the data subject. SIP and TPLC Zrt. concluded a data processing contract in accordance with Article 28. 3. of GDPR.

By using the appropriate IT security measures specified in SIP's IT Security Policy, SIP shall ensure that personal data provided by the data subjects are protected against, among other things, unauthorised access or unauthorised alteration.

Rights of the data subject concerning data processing:

a) Right of access of the data subject to their personal data processed:

Data subjects may request information on their personal data processed, on the source of the data, the purpose, legal basis, duration of the processing, the name and address of the data

processor, their activity related to the data processing, the circumstances, effects and measures to be taken to deal with any personal data breach, and, in the case of data transfer, its legal basis and its recipient.

b) Rectification of personal data processed:

The data subject may request the rectification of their personal data if they are incorrect or inaccurate.

c) The right of the data subject to erase personal data:

Data subjects may at any time request the erasure of their personal data processed. The relevant request shall be deemed to be the withdrawal of the consent to processing, as a consequence of which the personal data of the data subjects shall be erased by the SIP. The erasure of data or the withdrawal of the consent may be initiated by writing to [adatkezeles\(at\)sipzrt.hu](mailto:adatkezeles(at)sipzrt.hu).

d) The data subject's right to restriction of their personal data:

If the data subject disputes the accuracy of their personal data processed, such personal data shall, upon request, be restricted until the controller checks their accuracy.

Information on the personal data processed, rectification, withdrawal of the consent to processing (erasure) or restriction shall be effected by the SIP within 30 days of receipt of the request or, if this is not possible, the SIP shall notify the data subject of the obstacle thereof, by indicating the factual and legal grounds for the rejection, together with the relevant information on remedies.

The possibility to enforce the rights of the data subject concerning data processing

In the event of unlawful data processing experienced by the data subject, the data subject may, in the first instance, apply to the SIP as the controller of their personal data, to remedy the infringement, or they may initiate an investigation with the National Data Protection and Information Authority (NAIH) or they may apply to the courts. By filing a notice with the NAIH (H-1055 Budapest, Falk Miksa utca 9-11, [ugyfelszolgalat\(at\)naih.hu](mailto:ugyfelszolgalat(at)naih.hu)), anyone may initiate an investigation by claiming that there has been a violation of rights concerning the processing of their personal data or there is an imminent threat thereof. Anyone who believes that their rights have been infringed on as a result of data processing by the SIP, may apply to the courts. The court shall give the case priority. Regarding the lawsuit, the Budapest-Capital Regional Court (H-1055 Budapest, Markó u. 27) has jurisdiction, however, the lawsuit may also be initiated before the court of domicile or residence of the person initiating the action, subject to their choice.